Quotation request for domestic electrical installation work

Customer name: _____

Address: _____

_____

_____

Postcode: _____

Telephone number: _____

Required completion date: _____

Electrical work required (details overleaf)**:**

- ☐ Rewire
- ☐ Alteration/Addition
- ☐ Repair

Reason for Work: _____

_____

_____

_____

Access arrangements/special requirements:

Level of acceptable disruption:

☐ Minimal redecoration ☐ Full redecoration

☐ Some repairs/redecoration

Making good after work by:

☐ Electrician

☐ Customer

Building Regulations:

Is the work subject to the Building Regulations?

☐ Yes ☐ No

If '**yes**', who will be responsible for the process

☐ Electrician ☐ Customer

Budgetary constraints: (If any)

_____

Method of payment:

☐ Cheque ☐ Debit Card ☐ Credit Card ☐ Cash

Acceptable terms of payment *(more than one box may be ticked)*:

☐ On completion of works ☐ Interim payments at agreed stages ☐ Deposit

Please provide a quotation based on the information in this request:

Customer Name: _____

Signature: _____

Date: _____

Confirmation of quote (to be completed by electrician)

Electrician's Name: _____

Signature: _____

Date: _____

Agreed price: _____ (inc. VAT) Start date: _____ Completion date: _____ Payment terms: _____

Details of domestic electrical installation work

All electrical installation work must be carried out to BS 7671 (IEE Wiring Regulations) and certificated on completion.

Description of work:

☐ Continued on separate attached page(s)

If needed, please indicate the total numbers of fittings, switches and sockets you want for each location, in the table below. Please note that there may be requirements under the Building Regulations on the minimum number and type of fittings installed.

Location	**Number of light fittings**		**Number of light switches**	**Number of sockets**	
	Ceiling	*Wall*		*Single*	*Twin*
Hall					
Reception 1					
Study					
Dining					
Kitchen					
Utility					
Cloakroom					
Landing					
Bedroom 1					
Bedroom 2					
Bedroom 3					
Bedroom 4					
Bathroom 1*					
Loft					
External					
Garage					
Other					
Other					
Other					

** Sockets are only allowed in the bathroom if they can be fitted at least 3 metres from the bath or shower.*

List of items to be provided by customer such as specialist light fittings: