

Registration Form



Smart Electricity Systems

3rd February 2010, The Belfry, West Midlands

You may find it easiest to send us a completed photocopy of this page.

All bookings will be acknowledged and the final instructions will be sent by email prior to the conference.

Conference fees: Non BEAMA members £300 + VAT, BEAMA members £200 + VAT, NGOs £100 + VAT *

Fees include tea breaks and lunch

	Non BEAMA member	BEAMA member	NGO	Promotional code	Conference fee inc. VAT
1st Delegate name: Organisation: Email:					£
2nd Delegate name: Organisation: Email:					£
3rd Delegate name: Organisation: Email:					£
Total					£

Please supply a contact name, email and telephone number for queries relating to this booking.

Contact name _____ Company _____

Address _____

Town _____ Postcode _____

Email _____ Tel _____

Address for invoice/VAT receipt **if different from above**

Contact name _____ Position _____ Company _____

Address _____

Town _____ Postcode _____

Tel _____ Email _____

Payment Methods

Cheque: I enclose a cheque for the total amount of £ _____ Please make cheques payable to 'BEAMA Ltd.'

BACS: Bank: HSBC Sort Code: 40-05-27 A/c No: 81186906

Credit/debit card: Please debit card number below the amount of £ _____

Card type (Visa and Mastercard only)

Card number 3 digit security code

Valid from date _____ Expiry date _____ Issue number (Switch)

VAT invoices will be sent in response to payments sent with booking forms.

Payment must be received at time of booking

Cancellations

Cancellations received in writing by four weeks before the date of the conference will be subject to a 25% administration fee. After this time no refunds will be made, however places are transferable and colleagues are welcomed in replacement.

All conference times shown are approximate and may be subject to change. We reserve the right to make reasonable changes to the speakers or the programme and to cancel the conference without further liability, at which time fees will be refunded in full.

Send this form by post, fax or email to:

Katharine Norfolk, BEAMA LIMITED, Westminster Tower, 3 Albert Embankment, London, SE1 7SL

Tel: 020 7793 3000 Fax: 020 7793 3003 Email: Smartconference@beama.org.uk

*Please note VAT will be charged at 15% for bookings made before 1st January, bookings made after this date will be subject to the prevailing rate of VAT.